

**MINUTES  
REGULAR MEETING  
UTILITY SERVICE BOARD  
MARCH 18, 2013**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, March 18, 2013.

The meeting was called to order by Chairman Wayne Schuetter.

**UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:**

Wayne Schuetter – Chairman  
Doug Schulte – Secretary  
Ken Sendelweck – Electric Commissioner  
Alex Emmons – Wastewater Commissioner  
Dave Hurst – Water Commissioner  
Keith Masterson – Gas Commissioner

**ALSO PRESENT:**

Jerry Schitter – Electric Distribution Manager  
Windell Toby – Electric Generation Manager  
Ed Hollinden – Wastewater Manager  
Bud Hauersperger – General Manager  
Renee Kabrick – City Attorney  
Ashley Kiefer – Office Manager

**ABSENT:**

Rick Stradtner – Vice Chairman  
Mike A. Oeding – Gas & Water Manager

**PLEDGE OF ALLEGIANCE** (DVD-00:44)

Chairman Wayne Schuetter led the Pledge of Allegiance.

**QUOTE OPENING: LOADER BACKHOES – ELEC. DISTR., GAS & WATER, AND WASTEWATER** (DVD-01:07)

Bud Hauersperger stated that three requests for quotes were sent out, but only two were received back. Hauersperger opened the quotes and read them aloud as follows:

1. ERB Equipment	E-D	\$79,245.00
Evansville, IN		- 77,500.00 trade-in
		\$ 1,745.00

ERB Equipment	G&W	\$81,977.00
Evansville, IN		<u>- 70,500.00</u> trade-in
		\$11,477.00

ERB Equipment	WW	\$81,977.00
Evansville, IN		<u>- 74,000.00</u> trade-in
		\$ 7,977.00

No discount will be given if all three loader backhoes are purchased from ERB Equipment.

2. Hopf Equipment	E-D	\$83,184.00
Huntingburg, IN		<u>- 78,478.00</u> trade-in
		\$ 4,706.00

Hopf Equipment	G&W	\$85,275.00
Huntingburg, IN		<u>- 79,291.00</u> trade-in
		\$ 5,984.00

Hopf Equipment	WW	\$85,275.00
Huntingburg, IN		<u>- 80,291.00</u> trade-in
		\$ 4,984.00

A 1% discount will be given if all three loader backhoes are purchased from Hopf Equipment.

All quotes included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, a Nepotism Policy Affirmation, and an Affidavit Regarding Non-responsibility.

Bud Hauersperger asked for permission to take the quotes under advisement.

Doug Schulte made a motion to give Hauersperger permission to take the quotes under advisement. Keith Masterson seconded the motion. Motion approved, 6-0.

### **APPROVAL OF MINUTES** (DVD-08:05)

Chairman Wayne Schuetter presented the minutes of the February 18, 2013 Regular Meeting, and the March 4, 2013 Special Joint Meeting. Chairman Schuetter stated that one clarification needed to be made to the Regular meeting minutes held February 18, 2013. A statement was made by Bill Kaiser stating that the Heidorn property had been purchased last fall. Schuetter stated that this was an incorrect statement. The Heidorn property was approved to be purchased at the March 2012 Regular meeting, and was then purchased in April 2012. Chairman Schuetter asked for a motion to approve both meeting minutes with the clarification to the February minutes.

Ken Sendelweck made a motion to approve the minutes of the February and March meetings, with the clarification regarding the February meeting minutes. Dave Hurst seconded the motion. Motion approved, 6-0.

**PETITION TO VACATE PUBLIC RIGHT-OF-WAY – SILVER SPRINGS III –  
BROSMER LAND SURVEYING ON BEHALF OF KERSTIENS DEVELOPMENT, INC.**  
(DVD-09:22)

Brad Eckerle with Brosmer Land Surveying, on behalf of Kerstiens Development, requested a petition to vacate a public right-of-way in the Silver Springs III sub-division. Accompanied with the vacation is a re-platting procedure regarding certain lots in the Silver Springs III sub-division. The re-plat currently consists of eight residential lots and will be minimized to a two lot sub-division. Kaywood Lane was platted in 2008 and, at the time, could be tied into any development. During the process of the re-plat, there will be some public utility and drainage easements that may vary but will still be maintained and surround the sub-division. There is also a sanitary line that crosses the property. Utility managers are fine with the vacation of the public right-of-way as long as there is still an easement for the sewer line. Sanitary sewers are still in line for future developments.

Alex Emmons made a motion to approve vacating the public right-of-way in the Silver Springs III development. Keith Masterson seconded the motion. Motion approved, 6-0.

**PETITION TO VACATE PUBLIC UTILITY & DRAINAGE EASEMENT – LOT 1 IN  
BUFFALO KNOLL – BROSMER LAND SURVEYING ON BEHALF OF JEROME &  
ANN HILGEFORT** (DVD-15:43)

Brad Eckerle with Brosmer Land Surveying, on behalf of Jerome and Ann Hilgefert, requested a petition to vacate a public utility and drainage easement on Lot 1 in Buffalo Knoll. This project is located on the northeast side of the city limits near Mill and 36<sup>th</sup> Streets or the Lottes Lake area. The Hilgeferts recently sold Lot 2 in the Buffalo Knoll sub-division. The new owner is planning to build a house in between 36<sup>th</sup> Street and Lottes Lake. There is a public utility and drainage easement along the edge of Lottes Lake. Lots 1 and 2 are within the city limits of Jasper, which is the reason for the vacation, but 36<sup>th</sup> Street is under the jurisdiction of the county. There are no utilities within the easement. All utilities are located on 36<sup>th</sup> Street.

Ken Sendelweck made a motion to approve the petition for vacation of the public utility and drainage easement for Lot 1 in Buffalo Knoll. Dave Hurst seconded the motion. Motion approved, 6-0.

**RECOMMENDATION ON UTILITY TRUCK QUOTES OPENED LAST MONTH**  
(DVD-22:36)

Jerry Schitter asked for the Board's permission to purchase the 4 x 4 pickup with utility body for the Electric Department from Ruxer Ford for the low quote amount of \$32,449. The quote met specifications and was under the capital expenditure amount.

Doug Schulte made a motion to give Schitter permission to purchase the 4 x 4 pickup truck with utility body from Ruxer Ford for \$32,449. Keith Masterson seconded the motion. Motion approved, 6-0.

**IMEA MEMBERSHIP DUES FOR 2013** (DVD-23:41)

Jerry Schitter explained to the Board that he received an invoice from Indiana Municipal Electric Association (IMEA) for 2013 membership dues. The price of the membership was \$8,400 for the last 8 to 9 years. This year the membership fees are \$8,830.77, which is about a 5% increase. IMEA does lobbying at the State House, mutual aid, safety programs, and lineman training, which is essential.

Keith Masterson made a motion to approve the IMEA membership dues for 2013 in the amount of \$8,830.77. Alex Emmons seconded the motion. Motion approved, 6-0.

#### **JASPER CLEAN ENERGY MONTHLY REPORT** (DVD-25:26)

Bud Hauersperger explained the Jasper Clean Energy monthly report for February to the Board. Hauersperger stated that there were no changes in the report from last month. Jasper Clean Energy is continuing to look for RFP's for Power Purchase agreements. The schedule is still being extended due to the litigation.

The City did submit a bid to MISO for a capacity payment. We should know by the April Board meeting if the bid was accepted.

#### **ELECTRIC PLANNING COMMITTEE REPORT** (DVD-27:15)

Ken Sendelweck, Electric Commissioner, stated the Electric Committee did meet on February 28, 2013. The Committee discussed the bid amount for the capacity payment for the Power Plant. Hauersperger presented several scenarios with variables including the City's bid amount, and the market clearing price. Hauersperger's analysis also considered estimated costs (based on 2012 costs) to run the Power Plant for a capacity test. The Committee agreed to submit a bid of \$3 per megawatt day to MISO.

#### **UGM CONTRACTS ON TEXAS EASTERN & ANR PIPELINES FOR APPROVAL** (DVD-29:39)

Bud Hauersperger explained to the Board that in the past there have been two separate contracts through UGM, one for Texas Eastern and one for the ANR pipeline. City Attorney, Renee Kabrick, combined the two separate contracts into one contract, which includes both Texas Eastern and ANR pipelines. The existing contract for both companies expires on August 31, 2013.

The new contract will extend the existing contract from September 1, 2013 to August 31, 2016, a three year extension. The contract fee will remain the same at 6 cents per dekatherm. Kabrick stated that there were several proposed changes in the contract that did not make sense. Kabrick questioned UGM regarding the changes. UGM agreed to keep the same terms as stated in the original contract and included the 3 year extension, which Kabrick approves.

Keith Masterson made a motion to approve the UGM contract for Texas Eastern and ANR pipelines with a 3 year extension to August 31, 2016. Dave Hurst seconded the motion. Motion approved, 6-0.

#### **BEAVER LAKE LEVELS** (DVD-32:07)

Hauersperger showed the Board a video taken at Beaver Lake spillway from early today. The lake is at capacity and the spillway is working well.

**UPDATE ON 3<sup>RD</sup> AVENUE WATER MAIN REPLACEMENT PROJECT** (DVD-32:59)

Hauersperger stated that the City is still waiting to hear from EDA regarding the grant money for the Third Avenue Water Main Replacement project. The bid documents are still out and the bid date has been extended until April 22, 2013. The City should know the status of the grant from EDA by the April Board meeting. The bidding process can be cancelled at the April meeting if the grant status is still viable.

**REPLACEMENT OF WATER MAIN ON OLD COUNTRY CLUB PROPERTY BY ALPINE DEVELOPMENT** (DVD-34:43)

Hauersperger explained to the Board that Alpine Development has purchased the old Country Club property. Alpine is going to re-do the road at the entrance of the old Country Club. There is a water main, which was installed in the 1950's, running from Newton Street to the old Country Club parking lot, which belongs to the City. The line has a lot of build- up and needs to be replaced. Since Alpine is re-doing the road , the City has agreed to supply the pipe, and Alpine has agreed to pay for the installation of the line.

**GAS PLANNING COMMITTEE REPORT** (DVD-36:08)

Keith Masterson, Chairman of the Gas Planning Committee, stated the committee did not meet during the past month.

**WATER PLANNING COMMITTEE REPORT** (DVD-36:11)

Dave Hurst, Chairman of the Water Planning Committee, stated the committee did not meet during the past month.

**UPDATE ON LOCAL LIMIT RE-EVALUATION** (DVD-36:18)

Ed Hollinden informed the Board that the local limit re-evaluation testing has been completed. The evaluation is a requirement for our NPDES permit. The testing went well. Attorney Kabrick is working on a few changes that need to be made to the Ordinance regarding cadmium and mercury level limits.

**WASTEWATER PLANNING COMMITTEE REPORT** (DVD-37:12)

Alex Emmons, Chairman of the Wastewater Committee, stated the committee did not meet during the past month.

**FINANCE COMMITTEE REPORT** (DVD-37:30)

Doug Schulte reported the Finance Committee had met and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Alex Emmons made a motion to approve the claims as presented. Dave Hurst seconded the motion. Motion approved, 6-0.

There being no further business to come before the Board, the meeting was adjourned at 7:40PM upon motion by Alex Emmons and seconded by Keith Masterson. Motion approved, 6-0.

The minutes were hereby approved \_\_\_\_\_ with   X   without corrections this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Attest: \_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman